



**Preferred  
Mechanical**  
Heating • Air Conditioning • Refrigeration

Welcome to Preferred Mechanical, Inc., a full service heating, ventilation, air conditioning and refrigeration company (HVAC/R) dedicated to providing exceptional service in the Delaware and surrounding areas. With over 70 years combined experience, we are pleased to service both residential and commercial clients with your sales, service, maintenance, and installation needs.

Our company mission statement is to provide the best possible services in a clean & professional manner, on time, and the most competitive pricing.

If you have any questions, feel free to contact us at 302-668-1151 or [preferredmechanicalinc@comcast.net](mailto:preferredmechanicalinc@comcast.net). We look forward to servicing all your HVAC/R needs.

John Veasey

Rod Sutton

1722 Newport Gap Pike  
Wilmington DE 19808  
(302) 668-1151  
[preferredmechanicalinc@comcast.net](mailto:preferredmechanicalinc@comcast.net)

# PREFERRED MECHANICAL

## Commercial Maintenance Agreement

Ensuring your equipment is in top performance shape is imperative to your comfort and energy efficiency. Now more than ever the entire nation is feeling the effects of rising utility costs, and assuring regular preventative and predictive maintenance is your best defense against high energy bills as well as costly and inconvenient nuisance repair calls. Preferred Mechanical has uniquely positioned itself to provide you the premier customer service you deserve.

### **PLAN 1: Filter Change Only**

The average disposable air filter is only 3-5% efficient. In your Preferred Mechanical Maintenance Agreement we will only use 30% efficient, pleated air filters with all your filter changes. By doing so, it will provide you with better indoor quality and reduce your energy costs; a significant difference at a minimal cost. Preferred Mechanical will supply and install your filters every 90 days.

### **PLAN II: Maintenance with Filter Changes**

This plan provides for a Pre-Summer and/or Pre-Winter tune-up where our technicians will perform a comprehensive 17 point checklist and replace existing filters to ensure your equipment is in the best possible condition for the upcoming cooling and/or heating season. During this service (upon customer approval), Preferred Mechanical will perform any repairs on the equipment at our standard hourly rate during regular working hours. We will invoice you at the completion of each visit.

(Heat only: One (1) visit. Heat and Air Conditioning: Two (2) visits annually)

### **PLAN III:**

This plan is a combination of the details of Plans 1 and II. Preferred Mechanical will be completing a total of four (4) visits per year. You will also receive a 10% discount on any repairs.

### 17 Point Service Tune-up Checklist:

1. Check and adjust thermostat as required
2. Replace air filters
3. Measure for proper airflow temperature rise and drop
4. Evaluate and adjust blower components
5. Assess all belts and adjust for proper tension
6. Oil and grease motor if required
7. Check fan and safety limit control
8. Clean and adjust burner/pilot assembly
9. Clean ignition assembly
10. Check for proper voltage/amperage
11. Secure all loose electrical connections
12. Inspect heat exchangers
13. Check condensate drain
14. Assess refrigerant pressures
15. Check heat pump four way valve
16. Inspect evaporator and condenser coils
17. Test compressor starting components

Phone: 302-668-1151

Fax: 302-384-7363

Email: [preferredmechanicalinc@comcast.net](mailto:preferredmechanicalinc@comcast.net)

# PREFERRED MECHANICAL

## General Provisions

1. All work shall be completed in a professional manner and in compliance with all building codes and other applicable laws.
2. To the extent by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work.
3. Contractors shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at the time the next periodic payment shall be due.
4. All Change Orders and/or Additional Work Authorization shall be in writing and signed by both Owner and Contractor.
5. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Contractor or its employees.
6. Contractor agrees to remove all debris and leave the premise in broom-clean condition.
7. In the event Owner shall fail to pay any periodic or installment payment due to hereunder, Contractor may cease work without breach pending payment or resolution of any dispute. Failure to make payment within 30 days from the due date of payment shall be deemed a material breach of this contract.
8. All disputes hereunder shall be resolved by binding arbitration in accordance with the rules of the American Arbitration Association.
9. Contractor shall not be liable for any delay due to circumstances beyond its control including strike, casualty or general unavailability of materials.
10. Contractor warrants all work for a period for 365 days following completion.

### Residential

Silver Agreement	\$175.00 _____	@ each system*	<u>Initials</u>
Gold Agreement	\$250.00 _____	@ each system*	

### Commercial

Plan I	\$275.00 _____	@ each system*	<u>Initials</u>
Plan II	\$325.00 _____	@ each system*	
Plan III	\$350.00 _____	@ each system*	

*\*Exact price will be determined at time of assessment*

Customer Name/Address/Number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Service is provided for one (1) year for each system.

\*\*Payment is to be paid in full at time of signing payable to: **PREFERRED MECHANICAL, INC.**

### Acceptance of Agreement

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Authorized Customer

Signature: \_\_\_\_\_

Preferred Mechanical

# PREFERRED MECHANICAL

## General Provisions

## Customer Copy

1. All work shall be completed in a professional manner and in compliance with all building codes and other applicable laws.
2. To the extent by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work.
3. Contractors shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at the time the next periodic payment shall be due.
4. All Change Orders and/or Additional Work Authorization shall be in writing and signed by both Owner and Contractor.
5. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Contractor or its employees.
6. Contractor agrees to remove all debris and leave the premise in broom-clean condition.
7. In the event Owner shall fail to pay any periodic or installment payment due to hereunder, Contractor may cease work without breach pending payment or resolution of any dispute. Failure to make payment within 30 days from the due date of payment shall be deemed a material breach of this contract.
8. All disputes hereunder shall be resolved by binding arbitration in accordance with the rules of the American Arbitration Association.
9. Contractor shall not be liable for any delay due to circumstances beyond its control including strike, casualty or general unavailability of materials.
10. Contractor warrants all work for a period for 365 days following completion.

### Residential

Silver Agreement	\$175.00 _____	@ each system*	<u>Initials</u>
Gold Agreement	\$250.00 _____	@ each system*	

### Commercial

Plan I	\$275.00 _____	@ each system*	<u>Initials</u>
Plan II	\$325.00 _____	@ each system*	
Plan III	\$350.00 _____	@ each system*	

***\*Exact price will be determined at time of assessment***

Customer Name/Address/Number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Service is provided for one (1) year for each system.

\*\*Payment is to be paid in full at time of signing payable to: **PREFERRED MECHANICAL, INC.**

### Acceptance of Agreement

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_  
Authorized Customer

Signature: \_\_\_\_\_  
Preferred Mechanical